

August 26, 2024
San Benito, Texas

The regular meeting of the Board of Directors of Cameron County Drainage District No. 3 convened on August 26, 2024, at 2:00 p.m. at the office of the District, pursuant to notice duly given as required by law. Present were Ronaldo Garcia, Matthew McCarthy, and Jason Shafer, Directors; Craig Harmon, General Manager; and B. R. Dossett, Attorney. President Garcia called the meeting to order and presided.

1. Minutes.
 - 1.1 The Minutes of the July 11, 2024 meeting. Presented and approved at the August 11, 2024 meeting.
 - 1.2 The Minutes of the August 12, 2024 meeting will be presented at the next Board meeting.
2. Public Comment Period. No one appeared. No written comments were received.
3. Tax Rate: Public Hearing on Proposed 2024 Tax Rate. President Garcia opened the public hearing on the 2024 Proposed Tax Rate. It was noted that the Notice of Public Hearing was published in the August 16, 2024 edition of the San Benito News and on the District's website. No one appeared. It was noted that the proposed budget requires the tax rate for calendar year 2024 be \$0.144350 per \$100 valuation. The motion was made and seconded to close the public hearing. Following a discussion, the motion carried and President Garcia declared the public hearing closed.
4. Budget: Fiscal Year Beginning October 1, 2024. The budget proposed at the August 12, 2024 meeting was presented. The motion was made by Matthew McCarthy and seconded by Jason Shafer that the following Budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025 be adopted:

REVENUE:

3050	Current Tax Revenue		\$4,395,250.00
3051	Delinquent Tax Revenue		\$135,000.00
3052	Supplemental Tax Revenue		\$15,000.00
3060	Penalties and Interest		\$100,000.00
3065	Less: NSF Chargeback	(\$4,400.00)	
3080	Less: Discounts	(\$83,000.00)	
3081	Less: Errors & Adjustments	(\$24,500.00)	
3082	Less: Refunds	(\$15,500.00)	
3085	Less: Tax Collection Expense	<u>(\$60,000.00)</u>	
		(\$187,400.00)	<u>(\$187,400.00)</u>
	TOTAL TAX REVENUE		\$4,457,850.00

3090	Miscellaneous Revenue	\$3,000.00
3093	Mowing Contract Services	\$180,000.00
3098	Interest on Certificates of Deposit	\$100,000.00
4820	Interest Income	\$35,000.00
4860	Sale of Assets	<u>\$5,000.00</u>
	TOTAL REVENUE	\$4,780,850.00

Estimated Fund Balance October 01, 2024 \$7,400,000.00

AMOUNT AVAILABLE FOR APPROPRIATION \$12,180,850.00

EXPENSES:

Operating Expenses	\$2,793,900.00
Capital Outlay	\$1,590,000.00
Infrastructure Projects	<u>\$7,647,000.00</u>
TOTAL EXPENSES	\$12,030,900.00

Estimated Fund Balance September 30, 2024 (3 mos operating exp) \$698,475.00

OPERATING EXPENSES		
4010	Office Salaries	\$252,000.00
4020	Director's Fees	\$21,600.00
4030	General Manager Service	\$75,000.00
4070	Other Salaries	\$930,000.00
4080	Social Security Taxes	\$80,000.00
4081	Medicare Expenses	\$20,000.00
4090	Unemployment Taxes	\$5,000.00
4100	Retirement System Expense	\$89,000.00
4110	Worker's Compensation	\$17,000.00
4115	Insurance Expense	\$35,000.00
4125	Health Insurance Expense	\$266,000.00
4130	Janitorial Service	\$9,000.00
4140	Audit Expense	\$13,000.00
4150	Legal	\$32,000.00
4165	Appraisal District Fees	\$63,000.00
4175	Survey and Engineering	\$10,000.00
4180	Office Expense	\$16,000.00
4182	Physicals	\$1,000.00
4192	Chemicals/Operating Expense	\$3,500.00
4195	Safety Supplies	\$9,000.00
4200	Seminars and Training	\$9,000.00
4201	Member Dues	\$2,000.00
4220	Fuel - Autos	\$62,000.00
4230	Fuel - Equipment	\$285,000.00
4240	Repairs - Pipelines and Structures	\$43,000.00
4245	Uniforms	\$8,000.00
4250	Repairs - Autos	\$17,000.00
4260	Repairs - Equipment	\$250,000.00
4261	Tire Collection/Disposal	\$52,000.00
4262	GPS	\$15,000.00
4263	Machine Moves	\$50,000.00
4265	Tools - Warehouse	\$8,000.00
4270	Other Repairs	\$7,500.00
4290	Utilities	\$30,000.00
4330	Miscellaneous Expense	\$7,500.00
4370	ACH Direct Deposit Fees	\$800.00
TOTAL OPERATING EXPENSES		\$ 2,793,900.00

CAPITAL OUTLAY		
4345	Office Equipment	\$35,000.00
4344	Autos and Trucks	\$190,000.00
4343	Heavy Equipment	\$1,365,000.00
TOTAL CAPITAL OUTLAY		\$1,590,000.00

INFRASTRUCTURE PROJECTS		
4342	Sites (Office/Warehouse Site)	\$35,000.00
4347	Easements & ROW	\$110,000.00
4349	Storm Water Modeling	\$65,000.00
4350	Green Valley Farms Project	\$55,000.00
4356	Drain E - Piping & Lining	\$828,000.00
4357	Storm Permitting	\$4,000.00
4360	East Line Relief	\$5,450,000.00
4364	Drain B2 (at Pennsylvania Blvd. Crossing)	\$1,100,000.00
TOTAL INFRASTRUCTURE PROJECTS		\$7,647,000.00

Following a discussion, the motion carried.

5. Tax Rate: Calendar Year 2024. The motion was made and seconded that BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CAMERON COUNTY DRAINAGE DISTRICT NO. 3 that a tax rate of \$0.144350 per \$100 valuation is adopted for Cameron County

Drainage District No. 3 for calendar year 2024. Following a discussion, the motion carried.

6. Equipment-Brushcutters. General Manager Harmon discussed the need to upgrade the District's fleet of brushcutters and presented quotes Q00486, Q00487, and Q00488, issued by ATMAX through Buy Board Contact 706-23, for three MowerMax Boom Mowers with a 30 foot boom at a cost of \$252,807.48 each, and a total cost of \$758,422.44, with tentative delivery in December 2024, and recommended that the three MowerMax Boom Mowers be purchased. The motion was made and seconded that Cameron County Drainage District No. 3 purchase through BuyBoard three ATMAX MowerMax Boom Mowers with a 30 foot boom, each at a cost of \$252,807.48, the total cost being \$758,422.44. Following a discussion, the motion unanimously carried.
7. Adjournment. There being no further business, the meeting was adjourned.

Ronaldo Garcia, President

Jason Shafer, Secretary